

The Recommendations & Actions Tracker allows Overview & Scrutiny Committee to monitor responses, actions and outcomes against their recommendations or requests for further action. The tracker is updated following each meeting. Once a recommendation or action has been completed, it will be removed from the tracker at the next meeting. The latest recommendations and actions are listed first.

Meeting Date Topic	Recommendation / Action (Cabinet member / Lead officer)	Decision Maker	Response/Progress Deadline	Status
15 October 2025				
Homelessness – Review of Data	Actions: - An executive summary to be provided in future reports with clear bullet points to key findings. - Reports should contain a manageable amount of data (Assistant Director – People Services)	O&S	- Officers agreed to make the changes requested before presenting the Draft Homelessness Strategy to Cabinet - Strategy Document coming to O&S in early 2026, following Cabinet	In progress
North Walsham Heritage Action Zone Update (one year post project completion)	Feedback highlighted the following: - To consider the priorities of any partners involved in future projects - Consider how to extract and include more data on specific areas/projects within a town – ensuring that all available data was used. (Cllr J Toye / Economic Growth Manager)	O&S	Officers agreed to take the feedback on board and consider using it in future projects	COMPLETED
Mobile Phone Connectivity	Recommendation: To convene a dedicated scrutiny session on mobile connectivity and formally invite the four main Mobile Network Operators (MNOs) to attend, with the aim of better understanding their investment plans and working towards some agreed objectives that would improve and expedite digital connectivity within the district. (Cllr J Toye / Economic Growth Manager)	O&S	Democratic Services & Governance Scrutiny Officer to contact MNOs and invite them to attend a meeting on 28 th January 2026	In progress

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O&S Annual Report 2023 - 2025	Recommendation to Full Council: To receive the report, affirm the work of the Overview & Scrutiny Committee, and consider the following concerns raised within the key issues section of the report: • An average of more than 1.5 apologies given every meeting with limited substitutes being sought needs to be considered and addressed by Members. • To assess training needs so that the Scrutiny Officer can best support the Members of the Committee in fulfilling their roles. Any training Members need to help them feel more confident in their roles should be encouraged. • Monitor the work programme and avoid slippage in key areas such as the Police and Crime Plan to ensure that there is no lengthy gap (DS&GO Scrutiny)	Full Council	The recommendations will go to Full Council on 19 th November	On track
17 September 2025				
NHOSC Update Report	To write, as a committee, to the Secretary of State for Health to express the detrimental effect the closure of Healthwatch would be to Norfolk and to ask them to reconsider their decision. To liaise with NHOSC in doing so. (Cllr J Boyle / Democratic Services & Governance Manager)	O&S	Letter sent via email on 26 th September. Response awaited.	In progress

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09 April 2025				
Rural England Prosperity Fund Update	Recommendation: That a copy of the report received from Central Government is shared with the committee <i>(Economic Growth Manager)</i>	O&S	The report has not been received (as of 4 th November 2025)	In progress